

Employee Name (30)	SSAN (9)	Course Title (60)	Total Crs Hrs (4)	Class Start Dt (11)	Class Grad Dt (11)	Crs Grade (1)	Dt Withdrawn (11)	Reason for Withdrawal (3)	Actual Direct Cost (6)	Actual Indirect Cost (6)	Actual Total Cost (6)	Funded by Direct (1)	Funded by Indirect (1)	Funding Source (1)	Direct PEC ID (1)	Indirect PEC ID (1)

NOTES: Red indicates required field
Date format: DD-MMM-YYYY
Numbers in parens indicate field length
DO NOT use commas in any cell format

Training Source (1)	Type (5)	Method (1)	Priority Indicator (1)	Course Code (10)	Decision Source (1)	PCS Cost Indicator (1)	Local Code (1)	Activity Type (3)	Course Name (80)	Acquisition School Source (2)	Purpose (1)	Input Source

A	
B	
C	
D	
E	
F	
I	Incomplete
N	No Show
O	Outstanding
S	Satisfactory
U	Unsatisfactory

1	Base
2	MAJCOM
3	HAF
5	No Cost
6	Other AF Fund (AETC/AFIT/AU)
8	Other